



CHATFIELD COLLEGE

Founded by The Ursulines of Brown County

May 17, 2005

Elizabeth Pruden, PhD
Dean
College of Undergraduate Studies
Union Institute & University
440 E. McMillan Street
Cincinnati, Ohio 45206-1925


Dear Dr. Pruden:

Thank you for your leadership in assisting Union Institute & University and Chatfield College to partner in providing degree completion options for our students. This is most welcome news to our students, and I feel certain that the opportunities will be well-utilized.

Thanks, too, for providing revised copies of the Educational Alliance Agreement. Chatfield concurs with all the provisions, and I'm returning the signed agreement for your files.

We appreciate the excellent working relationship between you and our Dean, Dr. Bob Peiffer, and look forward to a positive arrangement going forward.

Very sincerely yours,


Nancy Linenkugel, OSF, EDM
President

c: Robert B. Peiffer, PhD, Dean

EDUCATIONAL ALLIANCE

Chatfield College and Union Institute & University

July 1, 2005

Union Institute & University and Chatfield College pursue this agreement because of the compatibility of the two programs. Chatfield offers an associate degree and is committed to assisting its students in furthering their education by earning a bachelor degree. Union Institute & University is committed to providing a responsive and individualized degree completion program. Together, Union Institute & University and Chatfield College will collaborate in providing local learners with a college education.

Whereas, Chatfield College and Union Institute & University (UIU) share a learner-centered and community-oriented approach to higher education,

Whereas, they share a common desire to create a seamless transition for Chatfield College graduates seeking a Union Institute & University bachelor's degree that articulates well with programs offered at Chatfield College, and

Whereas, the two institutions seek to use current technology to enhance the educational options for time and/or place bound, working adults,

Chatfield College and Union Institute & University hereby enter into an educational alliance designed to effect the above stated aims in a manner that will provide the participating student with a quality bachelor's degree completion program.

In order to effect such a result, Union Institute & University will:

- Design and deliver individualized courses leading to bachelor's degrees that provide equivalent or greater learning outcomes as those achieved in parallel campus-based programs. These offerings will be subject to equivalent assessment, program review and other academic oversight afforded the on-campus program of Union Institute & University.
- Include in its offerings those programs of greatest interest to Chatfield students (Business, Early Childhood Studies, Human Services, Justice Studies, and Social Work) and other concentrations as needed.
- Accept Chatfield College full associate degrees, reviewing individual courses for applicability toward the aforementioned areas of concentration leading to a Union Institute & University bachelor's degree completion program with the goal of maximizing transfer credit in accordance with the College of Undergraduate Studies (CUS) catalog.
- Provide all necessary services as needed including: area of concentration specific transfer guidance, admissions, advisement, registration, financial aid, access to a virtual library, technology help, and the services to assist learners with issues not requiring the intervention of a faculty member.
- Work cooperatively with Chatfield College faculty to identify and develop courses that provide the essential foundation for learners interested in the above-mentioned Union Institute & University programs.

- Identify courses offered at Chatfield College that would effectively transfer to Union Institute & University and create a bridge of courses that will prepare Chatfield College learners for success in the Union Institute & University programs.
- Offer 10% discount tuition to Chatfield students in recognition of the services they get at their home campus: library, computer services, and childcare services. This tuition discount is for enrollment in CUS and is not applicable in the masters or doctoral programs at UIU.
- Provide training to masters-qualified Chatfield College faculty to teach on-line courses and to serve as adjunct instructors provided such teaching is permissible as outside employment by Chatfield College.
- UIU policies will be in effect for students enrolled in CUS courses, even when classes are held on the Chatfield Campus.
- Chatfield faculty who serve as UIU adjunct faculty will report to the Dean of the Cincinnati Center, College of Undergraduate Studies.
- Comply with the Gramm Leach Bliley Act of 1999 and FERPA regulations, taking reasonable steps to ensure that confidential information is not disclosed or distributed. Information will be shared as needed to work with Chatfield College.
- Assume responsibility for calculating and disseminating financial aid when students register for half or more of courses at Union Institute & University in the third year.
- Register a student as matriculating at UIU once they need to register for more credit at UIU than at Chatfield. This will occur after they earn the Associate Degree at Chatfield and before they register for the final thirty credits at UIU. Until that time, they will register for courses at UIU through the Greater Cincinnati Consortium of Colleges and Universities.
- Enforce UIU Satisfactory Academic Progress policies in accordance with federal guidelines.
- The Registrar at UIU will be responsible for academic records of learners enrolled in courses at UIU. The calendar and tuition rates for UIU-CUS will be in effect and revised each year.
- No premium has been paid or will be paid between the colleges for this agreement that is intended to provide service to Chatfield students.

As its role in this alliance, Chatfield College will:

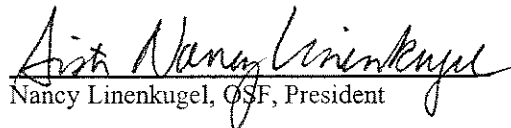
- Support the marketing effort by promoting the above-mentioned programs and “bridge” courses through a variety of marketing efforts including learner and alumni publications, local community publications/media and through the Chatfield College advisement staff/faculty, in conjunction with Union Institute & University.
- Provide Union Institute & University with the opportunity to train Chatfield College staff necessary to support the programs on Chatfield College campuses.
- Designate administrative, academic, student services and marketing personnel who will act as liaisons to their counterparts at Union Institute & University.
- Apply existing conditions for cross-registration within Greater Cincinnati Consortium of Colleges and Universities (GCCCCU) that entitles learners to the appropriate federal, state and institutional assistance.

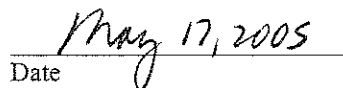
- Allow learners in the Union Institute & University programs adequate access to advising, library and computer laboratories at Chatfield College and Chatfield College staff in those facilities to support the needs of these learners and to cooperate with their Union Institute & University counterparts.
- Provide Chatfield College graduates with the opportunity to be recognized at the Chatfield College graduation when they complete their Union Institute & University degrees.
- Consider adding software, specific to Union Institute & University courses, to one or two college computers for those learners who cannot use their home computers to run the software.
- Advise, assist and support strategically and at the policy level Union Institute & University's efforts to provide quality education through distance-free education at Chatfield College.
- Comply with the Gramm Leach Bliley Act of 1999 and FERPA regulations, taking reasonable steps to ensure that confidential information is not disclosed or distributed. Information will be shared as needed to allow learners to work with Union Institute & University.
- Not offer this program to Post-Secondary Education Option students.

This educational alliance and the commensurate institutional responsibilities defined herein shall be attested to by the Presidents of the respective institutions. The respective Presidents shall designate an advisory group of principles from both colleges to monitor and report on the status of the alliance and shall retain ultimate authority to continue, modify or discontinue this agreement in part or in its entirety. Notice of modification or intentions to discontinue shall come in writing from one President to the other at least six months prior to the date on which any action would be taken. Such a notice will specify the nature of the action contemplated and the rationale for such action. In the event that the program is discontinued, Union Institute & University and Chatfield College will continue to provide services during a phase out period of up to 24 months or until the last active learner completes the program.

Chatfield College

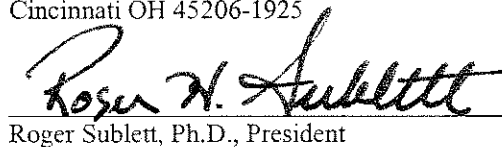
20918 State Route 251
St. Martin OH 45118-9059

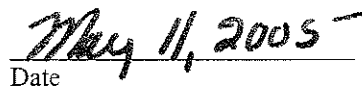

Nancy Linenkugel, OSF, President


Date

Union Institute & University

440 E. McMillan St.
Cincinnati OH 45206-1925


Roger Sublett, Ph.D., President


Date