

# UNION INSTITUTE & UNIVERSITY

440 E. McMillan Street, Cincinnati, Ohio 45206-1925 -- 513.861.6400 -- 800.486.3116 -- FAX 513.861.9958

This Authorization Form must be filled out completely, signed, and dated to be valid.

## CREDIT CARD AUTHORIZATION

Union Institute & University, through cooperation with a local bank, offers you the convenience of paying your tuition as well as fees for colloquia, seminars, and other services with your VISA, MASTERCARD, DISCOVER or AMERICAN EXPRESS. If you choose to pay by this method, please complete and return this authorization.

Credit card and cash payments may be combined. You may pay up to your authorized charge limit by credit card and the balance in cash. If you have any questions regarding your credit limit, please contact your card-issuing bank.

Learner Name \_\_\_\_\_ Learner ID# \_\_\_\_\_

Daytime Telephone: (\_\_\_\_) \_\_\_\_\_ E-mail for UI&U Business \_\_\_\_\_

(Cardholder name, if different) \_\_\_\_\_

Cardholder Billing Address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Postal/Zip Code \_\_\_\_\_ - \_\_\_\_\_ Country \_\_\_\_\_

Credit Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

I hereby authorize Union Institute & University to charge the credit card according to the options shown below.

1. \$ \_\_\_\_\_ Amount of Payment Shown Only
2. \$ \_\_\_\_\_ Each Month for the Following Months (you must specify)

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

NOTE: This authorization must be renewed each semester.

For security purposes, please return this form to:

Union Institute & University  
Business Office  
440 E. McMillan Street  
Cincinnati, Ohio 45206-1925

### For Office Use Only

Date	Amount	Auth #
01-		
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Date	Amount	Auth. #
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